



MIAMI TOWNSHIP

Montgomery County

10891 Wood Road, Miami Township, OH 45342

JOB POSTING

Position:	Road Worker I, Public Works Department
Posted:	September 21, 2022
Closing:	September 28, 2022, at 3:30 pm.
Status:	Full-time, Non Exempt
Job Reference #:	20220928
Job Location:	Public Works Facility, 10891 Wood Road, Miami Township, OH 45342
Hours/Week:	Generally 7:00 am to 3:30 pm, 40 hours per week depending on season. On call as needed for emergency operations
Salary:	\$19.24 - \$26.68: Ten Step Salary Range
Advancement:	Opportunity for Road Worker II advancement with pay range up to \$28.81 per hour.
Benefits:	Full benefits
How to apply:	Submit applications to: 10891 Wood Road. Resumes are not accepted in lieu of completed application materials. Applications will be accepted starting September 21, 2022 through September 28, 2022 at 3:30 pm.

POSITION SUMMARY

This is a contributing level Road Worker classification and has no supervisory skills associated with the responsibilities. Hours per week are 40 depending on season with overtime expected during the winter months. Employee must be available as needed for emergency operations. Must possess, or attained within twelve (12) months of hire, and maintain an Ohio Class A Commercial Driver's License with Air Brake endorsement during employment tenure. Employee reports to a supervisor, foreman and/or crew leader. Incumbents of positions in this classification work in public areas such as parks, roadways, facilities, rights-of-way, medians, and on special crew assignments depending upon training requirements and operational needs. Work is closely supervised. Work methods are explained in specific terms and work is subject to frequent review. Performs a variety of maintenance work, and operates a variety of light equipment in the construction, operation, repair, maintenance, and replacement of park amenities, facilities, grounds and public roadway systems. Requires more than usual physical strength and endurance. Must be able to work under direction, and/or as a part of a team. Performs manual labor of average difficulty that involves the use of acquired skill. Does related work as required.

GENERAL JOB DUTIES AND RESPONSIBILITIES

- Perform inspection, replacement and/or repair of grounds and amenities to ensure safety and operational standards are maintained;
- Perform inspection and/or repair of streets and storm drainage systems at regular intervals to ensure that all aspects of the system are functioning properly;
- Complete a variety of accurate records relating to inspections, maintenance activity, materials used, etc;
- Ensure the proper maintenance of equipment and tools by cleaning and checking equipment and tools before and after each use;
- Dig, spread, and level dirt and gravel;
- Lift, carry and hold building materials, tools, and supplies;

- Handle and use hand tools and power tools including chain saw, jackhammer, and gas-powered weed eater;
- Perform masonry work required in raising and lowering manholes;
- Perform all duties in conformance to appropriate safety and security standards;
- Perform required labor involved in construction and maintenance projects as part of a crew, including landscaping, mowing, painting, pavement repair, storm ditch digging, manhole and line cleaning, laying and backfilling, and crack sealing operations;
- Complete other duties as assigned by supervisor.

ESSENTIAL DUTIES

- Perform the related duties of a Light Equipment Operator (mower, leaf collector, skid steer loader, forklift, brush cutter, paint striping);
- Mix, pour, and spread concrete, asphalt, gravel and other materials using hand tools;
- Fells trees, cuts limbs up, and drags the pieces to a brush chipper. Load pieces into brush chipper or onto truck;
- Perform highway maintenance work on public roads and rights-of-way including erection and repair of guard rails, highway markers, traffic signals and signs, using hand tools and power tools;
- Drive trucks up to and including Class A capacity; operate truck with snow blade and salt spreader and operate other snow removal equipment;
- May be trained to operate front-end loaders, bucket truck, backhoe, street sweeper, rollers, light tractors, mowing equipment and other applicable equipment;
- Available for scheduled and emergency overtime;
- Able to work with a mobile phone or pager and ability to be on-call and respond within reasonable time limit from notification.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of equipment operation, such as but not limited to: plate compactors, power tamps, chain saws, cement saws, pumps, mowers, trimmers, propane kettles, compressors, sanders, and generators;
- Ability and dexterity to work with hand held tools, such as but not limited to: common hand and power tools, shovels, wrenches, detection devices, mobile radio, and phones (conventional and mobile);
- Ability to learn and function within the areas of machinery, facilities, materials, methods and procedures used in this type of work environment;
- General knowledge of the methods, practices, tools, and materials used in roadway maintenance and repair work;
- Comply with safety rules and regulations;
- Capable of identifying occupational hazards;
- Capable of communicating effectively both verbally and in writing;
- Ability to listen and carry out written and verbal directions;
- Ability to maintain positive working relationships with co-workers both within and external to the department;
- General knowledge of a variety of skilled maintenance and manual tasks;
- Ability to understand and follow oral and written instructions;
- Ability to read and write legibly for official recordkeeping;
- Ability to perform heavy manual work for an extended period under varying climatic conditions.

ESSENTIAL PHYSICAL ABILITIES

- Ability to physically negotiate different types of terrain with proper mobility to control body direction (walk over curbs and obstacles, on gravel, over unimproved paths and roadways, on flat surfaces, tile, carpet);
- Ability to exert force to elevate objects of varying weight and size (lifting equipment and tools, humans, protective equipment);
- Ability to extend arms in a wide range of movements (reach files, documents, publications, equipment

- handles);
- Ability to exert enough force to move stationary objects toward or away from their former position (pull carts, equipment, push carts, lifting objects);
 - Ability to manipulate hands, fingers, and wrists or to duplicate the following activities (grasping, holding heavy weights, keyboarding, pushing buttons, and repetitive movements) by other means;
 - Visual acuity to distinguish from short and long distances and define, recognize, evaluate and differentiate objects (seeing written information, messages, signs, warnings safety hazards);
 - Auditory acuity to hear, differentiate and evaluate varying sounds (pager, radio, or communication equipment, safety warnings) from close and far distances;
 - Ability to independently lift objects weighing up to 85 pounds;
 - Ability to work for extended periods doing heavy labor;
 - Ability to work and operate in extreme temperatures and temperature changes (heat, humidity, below freezing, wind chill).

Pre-employment, post-offer physical examination including, but not limited to drug testing, background check, and other related components which are based on the specific sensory and/or physical demands of the position.

MINIMUM QUALIFICATIONS: EDUCATION AND EXPERIENCE

- High school diploma or GED required;
- Two (2) full years of full-time experience relating to similar work as outlined above preferred, OR any equivalent combination of related education, training and experience;
- Possess, or attained within twelve (12) months of hire, and maintain an Ohio Class A Commercial Driver's License with air brake endorsement during employment tenure;

SUPPLEMENTAL INFORMATION

- The Road Worker I position is currently scheduled to work as outlined above or under the requirements of FLSA. Schedules may change or be temporarily adjusted as the needs of the organization or personnel change;
- Performance evaluations occur as follows: Six (6) month probationary and yearly thereafter;
- Comply with Miami Township policies and procedures;
- Successfully pass an ongoing Department of Transportation mandated random drug-testing program.

INTENT AND FUNCTION OF JOB DESCRIPTIONS/CLASS SPECIFICATIONS

Job Descriptions or Class Specifications (Job Descriptions) assist Miami Township in ensuring that the hiring process is fairly administered and that qualified employees are selected. They are also essential to an effective appraisal system and related promotion, transfer, layoff, and termination decisions. Well-constructed job descriptions are an integral part of any effective compensation system.

All descriptions have been reviewed to ensure that only essential functions and basic duties have been included. Peripheral tasks, only incidentally related to each position, have been excluded. Requirements, skills, and abilities included have been determined to be the minimal standard requirements to successfully perform the position's responsibilities and requirements. In no instance should the duties, responsibilities, and requirements delineated be interpreted as all-inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate.

In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the organization.

Job descriptions are not intended to create employment contracts. The organization maintains its status as an at-will employer. Employees may be terminated for any reason not prohibited by law.