

**Meeting Minutes of the Miami Township Board of Trustees  
Regular Meeting via Zoom**

**May 18, 2021**

Via Zoom, Trustee President John Morris called the Miami Township Board of Trustees Regular meeting to order on Tuesday, May 18, 2021 at 6:00 pm and led in the reciting of the Pledge of Allegiance. Attendance was as follows:

<b>Elected Officials:</b>		Present	Absent
John Morris	Trustee President	X	
Terry Posey, Jr.	Trustee Vice- President	X	
Don Culp	Trustee	X	
Aaron Newell	Fiscal Officer	X	
<b>Township Staff:</b>			
Ron Hess	Township Administrator	X	
Dan Mayberry	Public Works Director	X	
Clay McCord	Finance Director	X	
Chris Snyder	Community Development Director	X	
Chief Charles Stiegemeyer	Police Chief		X
Alex Carlson	Planner		X






**RECOGNITION OF MILITARY CASUALTIES**

Terry Posey, Jr. read the military casualties of those that gave the ultimate sacrifice for the country they serve.

-  **Army Staff Sergeant Christopher Pantos** – Operation Inherent Resolve, Ali Al Salem Airbase, Kuwait – April 26, 2021

**RECOGNITION OF FIRST RESPONDER CASUALTIES**

Terry Posey, Jr. read the First Responders Casualties for the period of May 5, 2021 through May 18, 2021 who gave the ultimate sacrifice for the community they serve.

-  **Detective Luca Benedetti** – San Luis Obispo Police Dept, CA
-  **Deputy Sheriff Samuel Leonard** – Concho County Sheriff's Office, TX
-  **Deputy Sheriff Stephen Jones** – Concho County Sheriff's Office, TX
-  **Police Officer Jimmy Inn** – Stockton Police Dept, CA
-  **Firefighter Picardo Torres Jr.** – New Haven Fire Dept, CT

Mr. Morris ask for all to join him in a moment of silence.

**CONSENT AGENDA**

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by

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request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Meeting Minutes
  - May 4, 2021
- B. Payroll and Bills
  - Payroll dated May 7, 2021 total \$207,168.69.
  - Current Purchase Orders through Purchase Order 2021000239.
  - Walk on Purchase Orders through Purchase Order 2021000244.
  - Regular check run checks 74557 – 774608 and EFTs, totaling \$2,567,241.56.

Mr. Morris motioned, and Mr. Posey, Jr. seconded the motion to approve the Consent Agenda items.

	Yes	No	Abstain	Absent
Mr. Morris	X			
Mr. Posey, Jr.	X			
Mr. Culp	X			

**NEW BUSINESS**

Dan Mayberry, Public Works Director, presented the following items:

- **Resolution 030-2021** to approve a “Then and Now” purchase order for the purchase of fuel for Public Works.  
This resolution is to cover a current fuel purchase. A blanket purchase order was not executed at the beginning of 2021 for the fuel for the year, the 2020 Purchase Order that was being used has been depleted and therefore a new blanket is needed, however, the current bill has been presented and therefore needs a then and now purchase order.

Chris Snyder, Community Development Director, presented the following items:

- **Resolution 031-2021** to temporarily increase the authorized complement of Planning Technician/ Inspectors from one (1) full-time to two (2) full-time Planning Technician/ Inspector positions within the Community Development Department.  
Mr. Snyder stated this is to provide one additional Planning Technician/ Inspector. With the resignation of Mr. Scott, this position is being created to allow the current Planning Technician/ Inspector to continue learning the job and potentially be promoted within the department as staff advance to other roles.

Clay McCord, Finance Director, presented the following items:

- **Resolution 032-2021** to approve “Then and Now” purchase orders.

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Mr. McCord explained that during the transition from the eGov software to the new VIP accounting software, some purchase order creations were delayed due to downtime with the system. The new system compares purchase order creation date to the date of the invoice and flags any with invoice date prior to purchase order date as "Then and Now" purchase order. ORC rules state any "then and now" over \$3000 must be brought before the board, but this report shows all purchase orders that were flagged due to the conversion.

**PUBLIC COMMENTS**

Mr. Morris opened the floor for public comments, but no one came forward.

**CONSIDER VOTE OF RESOLUTIONS AND MOTIONS**

**Resolution 030-2021**

Mr. Morris motioned, and Mr. Posey, Jr. seconded the motion to approve Resolution 030-2021 to approve a "Then and Now" purchase order for the purchase of fuel for Public Works for \$5,200.

	Yes	No	Abstain	Absent
Mr. Morris	X			
Mr. Posey, Jr.	X			
Mr. Culp	X			

**Resolution 031-2021**

Mr. Morris motioned, and Mr. Posey, Jr. seconded the motion to approve Resolution 031-2021 to temporarily increase the authorized complement of Planning Technician/ Inspectors from one (1) full-time to two (2) full-time Planning Technician/ Inspector positions within the Community Development Department.

	Yes	No	Abstain	Absent
Mr. Morris	X			
Mr. Posey, Jr.	X			
Mr. Culp	X			

**Resolution 032-2021**

Mr. Morris motioned, and Mr. Posey, Jr. seconded the motion to approve Resolution 032-2021 to approve a list of "Then and Now" purchase orders.

	Yes	No	Abstain	Absent
Mr. Morris	X			
Mr. Posey, Jr.	X			
Mr. Culp	X			

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**COMMENTS FROM THE BOARD**

John Morris thanked the community for their support of the recently passed fire levy.

**WORK SESSION**

Mr. Morris motioned, and Mr. Posey, Jr. seconded the motion at 6:08 pm to go into Work Session.

	Yes	No	Abstain	Absent
Mr. Morris	X			
Mr. Posey, Jr.	X			
Mr. Culp	X			

The following item was discussed in Work Session:

- Internet access and phone service

Mr. Morris motioned, and Mr. Posey, Jr. seconded the motion at 6:20 pm to leave Work Session and return to Regular Session.

	Yes	No	Abstain	Absent
Mr. Morris	X			
Mr. Posey, Jr.	X			
Mr. Culp	X			

**EXECUTIVE SESSION**

Mr. Morris motioned, and Mr. Posey, Jr. seconded the motion at 6:22 pm to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, official, licensee, or regulated individual, unless, the public employee, official, licensee, or regulated individual requests a public hearing; in accordance with ORC 121.22(G)(1) and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, official, licensee, or regulated individual, unless, the public employee, official, licensee, or regulated individual requests a public hearing; in accordance with ORC 121.22(G)(1) .

	Yes	No	Abstain	Absent
Mr. Morris	X			
Mr. Posey, Jr.	X			
Mr. Culp	X			

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**REGULAR SESSION**

Mr. Morris motioned, and Mr. Posey, Jr. seconded the motion at 7:42 pm to return to regular session.

	Yes	No	Abstain	Absent
Mr. Morris	X			
Mr. Posey, Jr.	X			
Mr. Culp	X			

Mr. Morris adjourned the meeting at 7:43 pm.

  
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John Morris, Trustee President

Attested:

  
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Aaron Newell, Fiscal Officer  
AFN: pdb

