

**Meeting Minutes of the Miami Township Board of Trustees  
Regular Meeting  
February 21, 2023**

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**CALL TO ORDER**

Trustee President John Morris called the Miami Township Board of Trustees Regular meeting to order on Tuesday, February 21, 2023, at 6:00PM and led in the reciting of the Pledge of Allegiance. Attendance was as follows:

<b>Elected Officials:</b>		Present	Absent
John Morris	Trustee President	X	
Terry Posey, Jr.	Trustee Vice-President	X	
Don Culp	Trustee	X	
Greg Clingerman	Fiscal Officer	X	
<b>Township Staff:</b>			
Chris Snyder	Township Administrator	X	
Alex Carlson	Community Development Director	X	
Clay McCord	Finance Director	X	
John Schweickart	Public Works Director	X	
Charles Stieglmeyer	Police Chief	X	
Penny Bogner	Assistant Finance Director	X	

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**RECOGNITION OF FIRST RESPONDER CASUALTIES**

Chief Stieglmeyer read the First Responders Casualties for February 8 – February 21, 2023.

- **Police Officer Charles Herring, *Pembroke Pines Police Department, FL***
- **Police Officer Julian Becerra, *Fountain Police Department, CO***
- **K9 Graffit, *Jefferson County Sheriff's Office, CO***
- **Police Officer James Muhlbauer, *Kansas City Police Department, MO***
- **K9 Champ, *Kansas City Police Department, MO***
- **Police Officer Christopher Fitzgerald, *Temple University Police Department, PA***
- **Police Officer Geoffrey Redd, *Memphis Police Department, TN***
- **K9 Duke, *San Joaquin County Sheriff's Office, CA***

In recognition of these individuals, Trustee Morris asked everyone to join him in a moment of silence.

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**CONSENT AGENDA**

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by

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request, and a second is no required to remove an item. Removed items will be considered after the motion to approve the Consent Agenda.

- A. Meeting Minutes: January 17, 2023
- B. Meeting Minutes: February 7, 2023
- C. Purchase Orders through #2023000338
- D. Payments totaling \$595,075.40 consisting of:
  - Checks: #76792 – #76835, and
  - Electronic Transfers: #2023000356 – #2023000370
- E. Payroll #4, Check Date: 02/24/2023 totaling \$201,726.54

Trustee Morris motioned, and Trustee Posey, Jr. seconded the motion to approve the Consent Agenda items.

	Yes	No	Abstain	Absent
Trustee Morris	X			
Trustee Posey, Jr.	X			
Trustee Culp	X			

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**NEW BUSINESS**

- Police Chief Charlie Stiegelmeier presented the following:
  - **Resolution 022-2023** to sell property to a retiring employee, Assistant Chief John Magill. Chief Stiegelmeier note that former Assistant Chief Magill had expressed interest in retaining his service weapon having recently entered full retirement. Chief Stiegelmeier noted that traditionally the department had permitted retiring officers the opportunity to retain their service weapon for a nominal fee.
- Finance Director Clay McCord presented the following:
  - **Resolution 023-2023** to approve amendments to the appropriation of funds for 2023. Mr. McCord indicated that the retirement of a former township fire department employee from the Miami Valley Fire District in 2022 had resulted in a slightly higher sick leave payout than expected.
  - **Resolution 024-2023** to authorize salary adjustments for non-union employees. Mr. McCord noted that the appropriations budget approved by the Trustees in December included a 3% wage increase for all non-union full-time and part-time employees as well as a \$1/hour increase in the base wage for seasonal employees. He also noted that copies of the new wage scales and salary ranges were placed at each Trustee’s seat immediately prior to this meeting.

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- Public Works Director John Schweickart presented the following:
  - **Resolution 025-2023** to authorize the Township Administrator to pursue the acquisition of a replacement vehicle for facilities maintenance.  
Mr. Schweickart reminded the Trustees that the replacement of the facilities maintenance vehicle had been included in the 2022 budget, but that due to a variety of reasons including an unusually short ordering window, the Township was unable to acquire a vehicle in 2022. He noted that a vehicle meeting state bid requirements had been located in northeast Ohio and was requesting approval to move forward with the acquisition.

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**PUBLIC COMMENTS**

Trustee Morris opened the floor for public comments and reminded those who wish to speak that the public comment period is an opportunity for the public to address the Board rather than dialogue.

**Robert Jensen, 6986 Rosecliff Place**, thanked Chief Stieglmeyer for the police presence in the neighborhood. He stated that there is still reckless driving along Vienna Parkway and requested an update on calming efforts. Mr. Jensen also inquired about whether citizens could opt out of the aggregate electric program without penalty. Mr. Snyder stated that citizens could opt out at anytime without penalty.

**Amber Braddock, 2381 Queensway Drive**, gave a brief review of the communication with multiple entities to resolve standing water in a wooded area at the back of her property. Mr. Carlson indicated that research had determined that the homeowners association that owned the property had dissolved. He added the situation is being researched to determine next steps. Ms. Braddock stated that residents are willing to help clean up the area and hopes to have this resolved soon.

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**CONSIDERATION OF RESOLUTIONS AND MOTIONS**

**Resolution 022-2023**

Trustee Morris motioned, and Trustee Posey, Jr. seconded the motion to approve Resolution 022-2023 to sell property to a retiring employee, John Magill.

Trustee Morris called for any additional discussion. With none being brought forth, Mr. Clingerman called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Trustee Morris	X			
Trustee Posey, Jr.	X			
Trustee Culp	X			

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**Resolution 023-2023**

Trustee Morris motioned, and Trustee Posey, Jr. seconded the motion to approve Resolution 023-2023 to approve amendments to the appropriation of funds for 2023.

Trustee Morris called for any additional discussion. With none being brought forth, Mr. Clingerman called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Trustee Morris	X			
Trustee Posey, Jr.	X			
Trustee Culp	X			

**Resolution 024-2023**

Trustee Posey, Jr. motioned, and Trustee Culp seconded the motion to approve Resolution 024-2023 to authorize salary adjustments for non-union employees.

Trustee Morris called for any additional discussion. With none being brought forth, Mr. Clingerman called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Trustee Morris	X			
Trustee Posey, Jr.	X			
Trustee Culp	X			

**Resolution 025-2023**

Trustee Morris motioned, and Trustee Posey, Jr. seconded the motion to approve Resolution 025-2023 to authorize the Township Administrator to pursue the acquisition of a replacement vehicle for facilities management.

Trustee Morris called for any additional discussion. With none being brought forth, Mr. Clingerman called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Trustee Morris	X			
Trustee Posey, Jr.	X			
Trustee Culp	X			

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**DEPARTMENT HEAD COMMENTS**

Police Chief Charlie Stiegelmeier stated that the Police Department received a Certificate of Recognition along with Bill’s donuts from Faith and Friends radio. The Police Department was nominated anonymously for this recognition. Chief Stiegelmeier thanked the anonymous citizen who nominated them.

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Fire Chief Brandon Barnett gave a brief recap of 2022 operations and service levels along with an update on current hiring efforts. Chief Barnett also provided an update on vehicles scheduled for replacement over the next 3 years noting that the vehicles being replaced will be between 15 and 20 years old. Chief Barnett thanked Mr. Carlson and Mr. Schweickart for their collaboration with mapping and maintenance efforts.

Community Development Director Alex Carlson updated the Trustees on staffing and noted that staff was using multiple channels for recruiting efforts.

Township Administrator Chris Snyder expressed his appreciation for Chief Brandon Barnett and his efforts regarding the fire district. Mr. Snyder also noted the topics that were scheduled for discussion at the evening's scheduled Work Session.

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**WORK SESSION**

Trustee Morris motioned, and Trustee Posey, Jr. seconded the motion at 6:23PM to go into Work Session.

	Yes	No	Abstain	Absent
Trustee Morris	X			
Trustee Posey, Jr.	X			
Trustee Culp	X			

The following topics were discussed in Work Session:

- Refuse Collection Program
- American Rescue Plan Act (ARPA) Funds
- Discuss Authorization of Parks Vehicles Replacement
- 2022 Year-End Township Financial Statements

**RETURN TO REGULAR SESSION**

Trustee Morris motioned, and Trustee Posey, Jr. seconded the motion at 7:53PM to leave Work Session and return to Regular Session.

	Yes	No	Abstain	Absent
Trustee Morris	X			
Trustee Posey, Jr.	X			
Trustee Culp	X			

Trustee Morris motioned, and Trustee Posey, Jr. seconded the motion to amend the agenda and add Resolution 026-2023 to authorize the Township Administrator to purchase replacement vehicles using American Rescue Plan funding for the Parks Department.

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Trustee Morris called for any additional discussion. With none being brought forth, Mr. Clingerman called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Trustee Morris	X			
Trustee Posey, Jr.	X			
Trustee Culp	X			

**Resolution 026-2023**

Trustee Morris motioned, and Trustee Posey, Jr. seconded the motion to approve Resolution 026-2023 to authorize the Township Administrator to purchase the replacement vehicles for the Parks Department using American Rescue Plan funding not to exceed 250,000.

Trustee Morris called for any additional discussion. With none being brought forth, Mr. Clingerman called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Trustee Morris	X			
Trustee Posey, Jr.	X			
Trustee Culp	X			

**EXECUTIVE SESSION**

Trustee Morris motioned, and Trustee Posey, Jr. seconded the motion at 7:55PM to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing; in accordance with ORC 121.22 (G)(1).

Trustee Morris called for any additional discussion. With none being brought forth, Mr. Clingerman called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Trustee Morris	X			
Trustee Posey, Jr.	X			
Trustee Culp	X			

**RETURN TO REGULAR SESSION**

Trustee Morris motioned, and Trustee Posey, Jr. seconded the motion at 8:20PM to leave Executive Session and return to Regular Session.

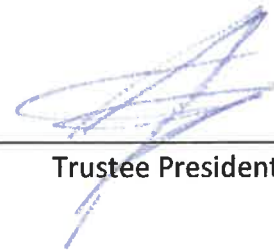
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	Yes	No	Abstain	Absent
Trustee Morris	X			
Trustee Posey, Jr.	X			
Trustee Culp	X			

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**ADJOURNMENT**

Trustee Morris adjourned the meeting at 8:20PM.



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Trustee President John Morris

Attested:



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Fiscal Officer Greg Clingerman  
March 7, 2023