

**Meeting Minutes of the Miami Township Board of Trustees
Regular Meeting – January 18, 2022**

CALL TO ORDER

Trustee President Terry W. Posey, Jr. called the Miami Township Board of Trustees Regular meeting to order on Tuesday, January 18th at 6:00pm and led in the reciting of the Pledge of Allegiance. Attendance was as follows:

Elected Officials:		Present	Absent
Terry Posey, Jr.	Trustee President	X	
John Morris	Trustee Vice- President	X	
Don Culp	Trustee	X	
Aaron Newell	Fiscal Officer		X
Township Staff:			
Ron Hess	Township Administrator	X	
Dan Mayberry	Public Works Director	X	
Clay McCord	Finance Director		X
Chris Snyder	Assistant Township Administrator	X	
Charles Stiegelmeyer	Police Chief	X	
Alex Carlson	Deputy Director of Community Development	X	

RECOGNITION OF FIRST RESPONDER CASUALTIES

Chief Stiegelmeyer read the First Responders Casualties for the period of January 12, 2022, through January 18, 2022.

- **Firefighter Benjamin Polson, St. Louis Fire Department, MO**

In recognition of their sacrifice for the communities they serve, Mr. Posey Jr. asked everyone to join him in a moment of silence.

RECOGNITION OF GUESTS

Mr. Posey, Jr. Mr. Posey, Jr. welcomed everyone and reminded everyone that the “Open Comment” section of the meeting was their opportunity to bring forward any concerns

Mr. Posey, Jr. introduced the new Chief of the Miami Valley Fire District, Brandon Barnett. Mr. Barnett spoke briefly on his background with Trotwood Fire Department. Chief Barnett

CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request, and a second is no required to remove an item. Removed items will be considered after the motion to approve the Consent Agenda.

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- A. Electronic Transfer Payments: totaling \$115,472.38 comprised of EFT2021000131 – EFT2021000140
 - B. Payroll #01 – 2022: Check Date: 01/14/2022, totaling \$230,988.14
 - C. Purchase Orders: 2022000001 - 20220000

Mr. Posey, Jr. motioned, and Mr. Morris seconded the motion to approve the Consent Agenda items. Mr. Posey, Jr. called for any additional discussion. With none being brought forth, Mr. Newell called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Mr. Posey, Jr.	X			
Mr. Morris	X			
Mr. Culp	X			

NEW BUSINESS

Ron Hess, Township Administrator, presented the following:

Resolution 010-2022 to amend the Employee Manual for Holiday Leave. Effective September 30, 2021, the State of Ohio added the nineteenth of June (Juneteenth) as a paid state holiday per ORC 511.10. Mr. Hess noted that Section 8.10 of the Employee Manual needs to be updated to reflect the new holiday. Mr. Hess indicated that the Trustee had been provided with two draft resolution options for updating the Employee Manual to comply with ORC guidance. The first option would add Juneteenth to the existing list of holidays, and the second option would add Juneteenth and delete the Friday after Thanksgiving as a paid holiday.

Mr. Posey asked about the status of the Township offices on the Friday after Thanksgiving. Mr. Hess responded that they are closed as it is a paid holiday awarded by an earlier board for non-union employees.

Resolution #011-2022 on the harboring of frequent and habitual barking dogs, a minor misdemeanor. Mr. Hess indicated that Mr. Morris had requested a review of a similar action taken in Fairfield Township. Mr. Hess consulted with the Law Director to clarify what actions the Township might take and the resulting draft resolution was included in the Trustees reading materials for this meeting.

Mr. Hess described the proposed process indicating it would be a responsive action based on a complaint filed with the Police Department. Chief Stiegelmeyer indicated this was not a high volume item, but the proposed action would enable his officers to be reactive rather than proactive regarding enforcement.

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Charlie Stiegelmeier, Police Chief, presented the following:

Resolution #012-2022 repealing Resolution #71-99 Creating a Parking Violations Bureau and Creating the Positions of Violations Clerk and Hearing Officer and Resolution #061-2019 Amending Resolution #71-99.

Chief Stiegelmeier recapped the need to repeal earlier action that in the opinion of the current Law Director to better clarify and comply with the ORC requirement for a parking bureau.

Resolution #013-2022 requesting the creation of a Parking Bureau, adoption of a non-criminal parking infraction violation, and creation of the positions of violations clerk and hearing examiner in Miami Township.

Chief Stiegelmeier indicated that the proposed legislation in the reading materials had been thoroughly reviewed by the Law Director to ensure compliance with ORC requirements.

Mr. Morris asked for clarification about Section 1.2, and Mr. Posey suggested that the Trustees consider a motion to change the resolution during the Consideration portion of the agenda.

Dan Mayberry, Public Works Director, presented the following:

Resolution 014-2022 to accept roadway improvements for Township maintenance.

Mr. Mayberry indicated that this resolution would formally accept the Vienna Parkway extension into the Township's maintenance schedule.

Mr. Morris asked Mr. Mayberry what would happen if the Board didn't accept the roadway. Mr. Mayberry and Mr. Snyder noted that the mileage determines revenue sharing received by the Township. Further negative impacts were not known.

Chris Snyder, Assistant Township Administrator, presented the following:

Resolution 015-2022 to appoint Township representatives to the Miami Valley Regional Planning Commission Board of Directors.

Resolution 016-2022 to appoint Township representatives to the Miami Valley Regional Planning Commission Technical Advisory Committee.

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Mr. Snyder spoke about both 015-2022 and 016-2022 as they are similar housekeeping measures required as part of our participation in the Miami Valley Regional Planning Commission.

Resolution 017-2022 to appoint a Board of Zoning Appeals Alternate Member.

Resolution 018-2022 to appoint a Board of Zoning Commission Alternate Member.

Mr. Carlson also spoke about both 017-2022 and 018-2022 as they are similar in nature to fill vacant positions with qualified candidates who have provide resumes to staff and expressed a desire to serve as alternates.

PUBLIC COMMENTS

Mr. Posey, Jr. opened the floor for public comments, but none came forward.

CONSIDERATION OF RESOLUTIONS AND MOTIONS

Resolution 010-2022

Mr. Posey, Jr. motioned, and Mr. Morris seconded the motion to Resolution #010-2022 to amend the Employee Manual for Holiday Leave and include Juneteenth as a holiday and not remove the Friday after Thanksgiving.

After calling for additional discussion on the proposed legislation, Mr. Posey spoke in favor of continuing to award one additional holiday beyond the state requirement. Mr. Culp noted that he preferred to swap out days rather than increase the number of days. Mr. Culp indicted that the Township's benefits were aligned with other employers across the county and this additional holiday would increase cost.

Mr. Hess called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Mr. Posey, Jr.	X			
Mr. Morris	X			
Mr. Culp		X		

Resolution 011-2022

Mr. Morris motioned, and Mr. Posey, Jr. seconded the motion to approve Resolution #011-2022 on the harboring of frequent and habitual barking dogs, a minor misdemeanor.

Mr. Posey, Jr. called for additional discussion. Mr. Morris thanked the administration for researching the topic and identifying a method for addressing this concern.

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Mr. Hess called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Mr. Posey, Jr.	X			
Mr. Morris	X			
Mr. Culp	X			

Resolution 012-2022

Mr. Posey, Jr. motioned, and Mr. Morris seconded the motion to approve Resolution #012-2022 repealing resolution #71-99 creating a Parking Violations Bureau and creating the positions of Violations Clerk and Hearing Officer and Resolution #061-2019 amending Resolution #71-99.

Mr. Posey, Jr. called for additional discussion. Mr. Hess called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Mr. Posey, Jr.	X			
Mr. Morris	X			
Mr. Culp	X			

Resolution 013-2022

Mr. Morris motioned, and Mr. Posey, Jr. seconded the motion to approve Resolution #013-2022 requesting the creation of a Parking Bureau, adoption of a non-criminal parking infraction violation, and creation of the positions of Violations Clerk and Hearing Examiner in Miami Township.

Mr. Posey, Jr. called for additional discussion. With no further discussion brought forth, Mr. Hess called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Mr. Posey, Jr.	X			
Mr. Morris	X			
Mr. Culp	X			

Resolution 014-2022

Mr. Posey, Jr. motioned, and Mr. Morris seconded the motion to approve Resolution #014-2022 to accept roadway improvements and roadway mileage adjustments for Township maintenance.

Mr. Posey, Jr. called for additional discussion. With no further discussion brought forth, Mr. Hess called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Mr. Posey, Jr.	X			

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Mr. Morris	X			
Mr. Culp	X			

Resolution 015-2022

Mr. Morris motioned, and Mr. Posey, Jr. seconded the motion to approve Resolution #015-2022 John Morris as the primary representative and Ronald Hess to serve as the alternate representative to the Miami Valley Regional Planning Commission (MVRPC) Board of Directors with terms ending December 31, 2023.

Mr. Posey, Jr. called for additional discussion. With no further discussion brought forth, Mr. Hess called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Mr. Posey, Jr.	X			
Mr. Morris	X			
Mr. Culp	X			

Resolution 016-2022

Mr. Posey, Jr. motioned, and Mr. Morris seconded the motion to approve Resolution #016-2022 to appoint Alex Carlson as the primary representative and Andrew Rice to serve as the alternate representative to the Miami Valley Regional Planning Commission (MVRPC) Technical Advisory Committee with terms ending December 31, 2023.

Mr. Posey, Jr. called for additional discussion. With no further discussion brought forth, Mr. Hess called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Mr. Posey, Jr.	X			
Mr. Morris	X			
Mr. Culp	X			

Resolution 017-2022

Mr. Morris motioned, and Mr. Posey, Jr. seconded the motion to approve Resolution #017-2022 to appoint Daniel Douglas to serve on the Board of Zoning Appeals as the second of two alternate members for a term of one year ending on December 31, 2022, pending completion of background check.

Mr. Posey, Jr. called for additional discussion. With no further discussion brought forth, Mr. Hess called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Mr. Posey, Jr.	X			
Mr. Morris	X			

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Mr. Culp	X			
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Resolution 018-2022

Mr. Posey, Jr. motioned, and Mr. Morris seconded the motion to approve Resolution #018-2022 to appoint William Kelly to serve on the Zoning Commission as the second of two alternate members for a term of one year ending on December 31, 2022, pending completion of background check.

Mr. Posey, Jr. called for additional discussion. With no further discussion brought forth, Mr. Hess called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Mr. Posey, Jr.	X			
Mr. Morris	X			
Mr. Culp	X			

Motion to Revisit Resolution #013-2022

Mr. Posey, Jr. motioned, and Mr. Morris seconded the motion to revisit Resolution #013-2022 to propose an amendment.

Mr. Hess called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Mr. Posey, Jr.	X			
Mr. Morris	X			
Mr. Culp	X			

Motion to Revisit Resolution #013-2022

Mr. Posey Jr. motioned, and Mr. Morris seconded the motion to revisit Resolution #013-2022 for the purpose of amending Resolution #013-2022.

Mr. Hess called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Mr. Posey, Jr.	X			
Mr. Morris	X			
Mr. Culp	X			

Motion to Amend Resolution #013-2022

Mr. Posey Jr. motioned, and Mr. Morris seconded the motion to Resolution # 013-2022 requesting the creation of a Parking Bureau, adoption of a non-criminal parking infraction violation, and creation of the positions of Violations Clerk and Hearing Examiner in Miami

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Township subject to the modification of Section 1.2 to be restated as Parking Regulations applicable to trailers, semi-trailers, POD, dumpsters, extended parking, and other items as applicable.

Mr. Posey, Jr. called for additional discussion. With no further discussion brought forth, Mr. Hess called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Mr. Posey, Jr.	X			
Mr. Morris	X			
Mr. Culp	X			

PUBLIC HEARINGS

Mr. Posey, Jr. noted that no public hearings were scheduled.

DEPARTMENT HEAD COMMENTS

Mr. Posey, Jr. asked if any Department Heads had any additional comments, but none were forthcoming.

COMMENTS FROM THE BOARD

Mr. Culp noted that to focus on benefits important to the Township, specifically retention, and clear and fair pay schedules across the organization and compare with surrounding entities. Requested revised pay schedules.

Mr. Posey agreed that the compensation comparison information was important and acknowledge the challenges of hiring in the current market that is balanced with the fiscal limitations of the Township.

Mr. Morris commented that culture is equally important to retention as wages and asked that culture be included in the analysis. He welcomed the new Fire Chief and thanked Public Works for their leaf collection efforts this past season.

WORK SESSION

Mr. Posey, Jr. motioned, and Mr. Mr. Morris seconded the motion at 6:35pm to go into Work Session.

Mr. Hess called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Mr. Posey, Jr.	X			

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Mr. Morris	X			
Mr. Culp	X			

The following topic was discussed in Work Session.

- Trebel LLC

REGULAR SESSION

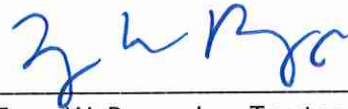
Mr. Posey, Jr. motioned, and Mr. Mr. Morris seconded the motion at 7:10pm to leave Work Session and return to Regular Session.

Mr. Hess called the roll and recorded the vote.

	Yes	No	Abstain	Absent
Mr. Posey, Jr.	X			
Mr. Morris	X			
Mr. Culp	X			

ADJOURNMENT

Mr. Posey, Jr. adjourned the meeting at 7:11pm.



Terry W. Posey, Jr. – Trustee President

Attested:



Aaron F. Newell, Fiscal Officer