



Fence Certificate Application

To apply online please visit our website at: www.miamitownship.com

Please complete the following form and submit all requested material with your application. Materials submitted will be retained for the public record on this property. Applicants are encouraged to retain a copy for their own records. Once a *complete* application is submitted, approvals may take up to two weeks. Incomplete or inaccurate applications may cause delays in processing.

In addition to this fully completed application, please provide full resolution digital copies of any required plans OR (2) copies of paper plans (11x17 preferred) that illustrate the requirements listed at the bottom of this page.

Property Information		
PROPERTY ADDRESS:	PARCEL NUMBER (REQUIRED IF NO ADDRESS)	
Applicant and Owner Information		
APPLICANT NAME	APPLICANT ADDRESS	APPLICANT PHONE
OWNER NAME	OWNER ADDRESS	OWNER PHONE
Preferred Method of Contact		
PREFERRED CONTACT FOR QUESTIONS OR PICKUP: <input type="checkbox"/> APPLICANT <input type="checkbox"/> EMAIL <input type="checkbox"/> OWNER <input type="checkbox"/> PHONE	APPLICANT EMAIL:	
	OWNER EMAIL:	
Proposed Fence Information		
SETBACK DISTANCE FROM PROPERTY LINE(S)	PROPOSED FENCE HEIGHT	PROJECT ESTIMATED COST
FRONT _____ REAR _____ SIDE _____ SIDE _____	FRONT _____ REAR _____	\$ _____
Applicant's Signature		
APPLICANT'S SIGNATURE	APPLICANT'S PRINTED NAME	DATE

Your project drawings must illustrate the following:

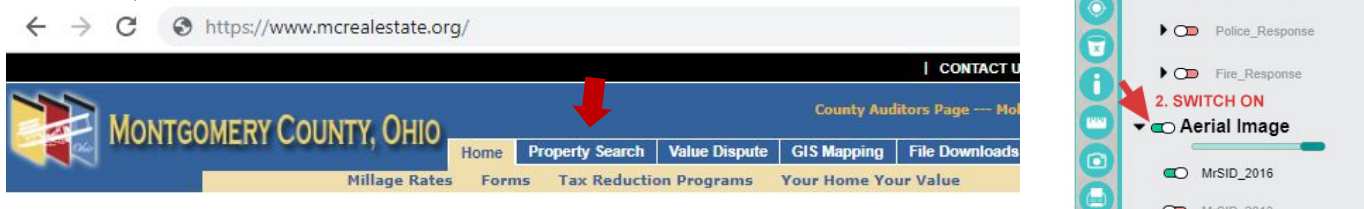
1. Please include the property address and the name of the property owner.
2. Your drawing should illustrate the location of all the property lines, the primary structure, and any existing accessory structures on the property.
3. Please show the placement of any existing or proposed fence and clearly show the distance from all property lines to the proposed fence. If the fence will be placed directly on the property line please show that on your plot plan.
4. Include any adjacent streets to the property and the names of those streets.

COMMUNITY DEVELOPMENT

DIRECTOR CHRISTOPHER E. SNYDER 2700 LYONS ROAD MIAMI TOWNSHIP, OHIO 45342
 planning@miamitownship.com phone (937) 433-3426 fax (937) 433-8709 www.miamitownship.com

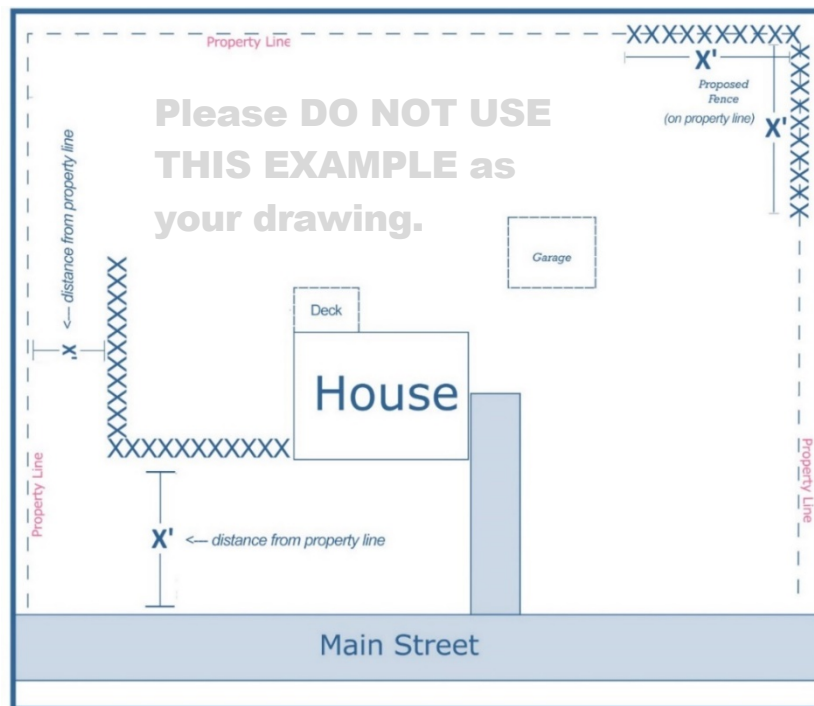
Plot Plan Drawings:

If you are unsure where your property lines are located, you can hire a professional surveyor. You may also look up available property information on the [Montgomery County Auditor's website at mcrealestate.org](https://www.mcrealestate.org). Click on the [house/ruler icon](#) located next to the property detail screen to [view a map](#) of the property. (*Note: Once you have opened the map feature, you can turn on the "aerial" option in the menu. See image right to see how.)



A sample plan is shown below: [Sample drawings will not be accepted as site plans](#). Samples have been provided as a guide for you to [create your own](#) site plan showing each of the requirements that pertain to your unique lot or project. Plans for zoning certificate applications may be hand drawn and need not be to scale.

General Fence Guidelines:



- ✓ Fences may be no taller than (6) six feet in the side or rear yard of a property.
- ✓ Fences no taller than 42" may be located in the front yard (if you have a more unique shape lot, such as a corner lot, you may have what is considered multiple front yards.)
- ✓ Please note that any land existing between the fence to the edge of the property line must be maintained by the property owner.

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