

AUSTIN CENTER JEDD
BOARD OF DIRECTORS MEETING
November 28, 2018 – 3:00 P.M.
MINUTES

Call to Order

Chair Crystal Corbin called the Austin Center JEDD meeting to order at 3:06 p.m. The following members of the board were present:

Present:

Crystal Corbin
Steve Naas
Jennifer Johns
Greg Shackelford
Chris Snyder

Nick Endsley, Sebaly Shillito + Dyer; Dan Mayberry and Susan Davis, Miami Township; were in attendance.

Ms. Corbin welcomed Mr. Shackelford to the JEDD Board. Mr. Endsley will check to see if the appointment of a new board member should be administered an oath of office.

Approval of Minutes

Steve Naas motioned to approve the minutes as presented from the September 11, 2018 meeting. Chris Snyder seconded the motion. Ms. Corbin aye, Mr. Naas aye, Ms. Johns aye, Mr. Shackelford abstained, and Mr. Snyder aye.

Treasurer's Report

Jennifer Johns presented the treasurer's report as of October 31, 2018 showing an unexpended balance of \$345,515.27 and encumbrances of \$247,459.23 which most of the amount makes up the remainder of distributions to the contracting parties that will be distributed soon. The month-to-date receipts are \$226,916.86 with year-to-date receipts \$948,592.19. The \$127,287.70 is the remainder of the SIB loan proceeds to be shown as both a revenue and an expenditure to the budget. The adjustment will be made today to amend an appropriation of funds. Ms. Johns said the resolution for today will add \$127,288 to the appropriations for 2018 and does not have to be filed with the county, but note that the adjustment will also be made on the revenue side. There were no questions from the board; Steve Naas motioned to accept the treasurer's report. Chris Snyder seconded the motion. Ms. Corbin aye, Mr. Naas aye, Ms. Johns aye, Mr. Shackelford aye, and Mr. Snyder aye.

Discuss Resolution #3-2018 to Amend an Appropriation of Funds

The board discussed the resolution presented to add \$127,288 to the 2018 appropriations and Steve Naas motioned to approve Resolution #3-2018 to amend an appropriation of funds for the Austin Center Joint Economic Development District. Chris Snyder seconded the motion. Ms. Corbin aye, Mr. Naas aye, Ms. Johns aye, Mr. Shackelford aye, and Mr. Snyder aye.

Update of Landscaping Maintenance

Dan Mayberry said there is not much to report; everything looks good. There are a few small projects that are within the budget this year involving tree replacements and vegetation trimming. Ms. Corbin stated Miami Valley installed an irrigation line right on top of the Austin enhancement irrigation line at the corner of Austin Boulevard and Austin West. Miami Valley relocated its irrigation line so there would be no future issues. The JEDD has 2 more years through 2020 with fixed pricing regarding the enhancement maintenance agreement.

Discuss Annual Meeting Presentation

Ms. Corbin will highlight the 2018 accomplishments and 2019 plans for the district and asked board members if they had anything for the annual presentation to please email her. Ms. Davis will provide a current list of businesses in the Austin Center JEDD. Ms. Johns indicated based on revenues coming in strong this year, we can increase the proposed revenues to \$800,000 for 2019 and allocate funds for an economic development assistance program. The board discussed setting aside \$50,000 in funds for the program and mentioning the expenditure during the budget presentation. Ms. Johns will revise the 2019 budget for the presentation and forward to Ms. Davis. Mr. Snyder worked on guidelines relating to economic development programs for the other two JEDDs and will circulate a draft to board members for review.

Ms. Johns asked if Teradata moved out of its office building at Austin Landing. Mr. Snyder stated that the company has not fully moved out yet. As this development is not included within the current JEDD boundaries, the board discussed the possibility of adding the territory to the Austin Center JEDD. The property is owned by a real estate group out of California and they would have to voluntarily sign a petition to be incorporated into the JEDD. The JEDD contract would then be amended to add the territory.

Issues from Around the Table

Ms. Johns reported the issues regarding JEDD income tax collections with both Buckingham and Cinépolis have been resolved.

Susan Davis distributed the 2019 meeting schedule and asked if anyone has any conflicts to please let her know and she will reschedule.

Next Meeting Date

The following annual meetings are scheduled for Tuesday, December 4, 2018 at Miami Township Government Center:

- 10:30 a.m. – Austin Center JEDD
- 11:00 a.m. – Miami Township-Dayton JEDD
- 11:30 a.m. – Miami Crossing JEDD
- Buffet-style lunch to follow

Next Agenda Items

- 2019 Budget and 2019 Plans for the District

Adjourn

Ms. Corbin adjourned the meeting at 3:28 p.m.