

Miami Township Board of Trustees Regular Meeting Minutes

November 13, 2018

Trustee Vice-President Doug Barry called the Miami Township Board of Trustees Regular meeting to order on Tuesday, November 13, 2018 at 6:00 pm and led in the reciting of the Pledge of Allegiance. Attendance was as follows:

| Elected Officials: | | Present | Absent |
|------------------------------|--|---------|--------|
| John Morris | Trustee President | | X |
| Douglas Barry | Trustee Vice President | X | |
| Don Culp | Trustee | X | |
| Aaron Newell | Fiscal Officer | X | |
| Township Staff: | | | |
| Chief Ron Hess | Acting Township Administrator | X | |
| Captain Charles Stiegelmeier | Police Captain | X | |
| Dan Mayberry | Public Works Director | X | |
| Clay McCord | Finance Director | X | |
| Chris Snyder | Community Development Director | X | |
| Kyle Hinkelman | Community Development, Deputy Director | X | |

Mr. Barry motioned and Mr. Culp seconded the motion to excuse Mr. Morris' absence from tonight's meeting.

| | Yes | No | Abstain |
|-----------|-----|----|---------|
| Mr. Barry | X | | |
| Mr. Culp | X | | |

RECOGNITION OF FIRST RESPONDERS CASUALTIES

Captain Stiegelmeier read the latest casualties of the First Responders who gave the ultimate sacrifice for the community they serve.

| First Responder | Location | First Responder | Location |
|--|--|---|--|
| Assistant Chief Dennis Straight | Charlotte Road-Van Wyck Volunteer Fire Dept, SC | Deputy Sheriff Loren Vasquez | Waller County Sheriff's Office, TX |
| Corporal Travis Wells | Dallas Police Dept, NC | Sergeant Ron Helus | Ventura County Sheriff's Office, CA |
| Police Officer Jared Franks | Greensboro Police Dept, NC | K-9 Axe | St. Clair Shores Police Dept, MI |

RECOGNITION OF OPERATION INHERENT RESOLVE AND FREEDOM'S SENTINEL CASUALTIES

Mr. Barry read the latest casualty of "Operation Inherent Resolve and Freedom's Sentinel."

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- ⚔ **Sergeant James Slape** – North Carolina, assigned to the 430th Explosive Ordnance Company, 60th Troop Command, North Carolina Army National Guard, NC

Tonight, we honor and remember all those who have fallen with a moment of silence.

CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Meeting Minutes
 - October 23, 2018
- B. Payroll and Bills
 - Payroll dated November 9, 2018 total \$192,648.08.
 - Regular check run checks 70831 - 70904, totaling \$147,465.06.
 - Write on check run checks 70905 - 70914, totaling \$632,837.60.

Mr. Barry motioned, and Mr. Culp seconded the motion to approve the Consent Agenda items.

| | Yes | No | Abstain |
|-----------|-----|----|---------|
| Mr. Barry | X | | |
| Mr. Culp | X | | |

NEW BUSINESS

Department Reports

Administration: Chief Hess presented the following items:

- **Presentation - John Minear**, Community Outreach and Education Manager Montgomery County Environmental Services- 2019 Solid Waste Management Plan

John Minear gave a presentation on the changes coming from the Montgomery County Solid Waste District. Mr. Minear noted that the district is required by statute to provide updates every five years during the 15-year plan period. The plan must also show how the District will meet the waste reduction and recycling goals established in Ohio's state solid waste management plan and present a budget for implementing that plan.

- **Resolution 101-2018** to approve the Solid waste management plan of the Montgomery County Solid Waste Management District.

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Chief Hess stated in conjunction with the presentation, Resolution 101-2018 is to show support for the 2019 Solid Waste Management Plan.

Police: Captain Stiegelmeier presented the following items:

- **Resolution 102-2018** to authorize the Acting Township Administrator to enter into an agreement and execute the necessary documents with Lexis Nexis for the eCrash Software

The Police Department identified a concern with the handling and tracking of traffic accident reports. Captain Stiegelmeier noted that the police department handles approximately 900 accidents annually, and the current system is paper-based. This causes delays and increases the opportunity for misplaced documents. The proposed software enables electronic reporting and filing. Paper copies will be available for pick up at the records office at the township. Captain also noted that the township would not incur any charge for the software.

Public Works: Dan Mayberry presented the following item:

- **Resolution 103-2018** to commit the township to the Montgomery County 2019 asphalt resurfacing, curb ramp replacement, and pavement marking programs.

The resolution will enable the township to participate in Montgomery County's 2019 resurfacing, curb ramp replacement and pavement marking program. Mr. Mayberry noted that by coordinating with other jurisdictions and the county allows all involved to get the best pricing possible for resurfacing roads for 2019.

Community Development: Chris Snyder presented the following item:

- **Resolution 104-2018** to authorize the Acting Township Administrator to execute a letter of intent contemplating the conveyance of real estate to the Miami Township Community Improvement Corporation (CIC) for its subsequent sale to Renegade Warehouse, LLC.

The resolution would facilitate the transfer of approximately two acres of land located near the Public Works facility to the CIC for the potential sale to Renegade Warehouse, LLC who has proposed constructing a 14,000 square foot facility for training younger athletes. Mr. Snyder noted that if sold, the property would require rezoning as the property is currently zoned as an agricultural district.

Community Development/IT: Kyle Hinkelman had nothing formal for the board.

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Finance: Clay McCord presented the following items:

- **Discuss 2019 Proposed JEDD Budgets**
The three JEDDs have submitted their proposed 2019 budgets to the township for review and feedback. The JEDDs are expected to approve their final budgets in December.
- **Resolution 105-2018** to authorize the transfer of funds from the Road & Bridge Budget Stabilization Fund (#94) to the Road & Bridge Fund (#04)

This resolution, if approved, would enable the township to participate in the Montgomery County's 2019 resurfacing, curb ramp replacement and pavement marking program. The county requires payment in advance. To ensure payment before the deadline, funds from the Road and Bridge Stabilization Fund need to be transferred back to the Road and Bridge Fund.

PUBLIC COMMENTS

Robert Matthews, 2230 Cross Village Dr. asked if any personal information to which Lexis-Nexis would not normally have access be on the proposed accident software? Captain Stiegelmeier stated that the information on the accident report would only be the allowed information that would be released per the public records laws.

Mr. Matthews also asked if the rezoning of the property in question during Mr. Snyder's portion, would be rezoned prior to the sale, during the sale, or after the sale of the property. Mr. Snyder stated rezoning is anticipated to prior to the sale.

VOTING ON RESOLUTIONS

Resolution 101-2018

Mr. Barry motioned, and Mr. Culp seconded the motion to approve Resolution 101-2018 to approve the Solid waste management plan of the Montgomery County Solid Waste Management District adopted by the Solid Waste Management Policy Committee on August 29, 2018 and a copy of this Resolution of Approval shall promptly be delivered to the Committee.

| | Yes | No | Abstain |
|-----------|-----|----|---------|
| Mr. Barry | X | | |
| Mr. Culp | X | | |

Resolution 102-2018

Mr. Barry motioned, and Mr. Culp seconded the motion to approve Resolution 102-2018 to authorize the Acting Township Administrator to enter into an agreement and execute the necessary documents with Lexis-Nexis for the eCrash Accident Reporting System Software at no cost to the township.

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| | Yes | No | Abstain |
|-----------|-----|----|---------|
| Mr. Barry | X | | |
| Mr. Culp | X | | |

Resolution 103-2018

Mr. Barry motioned, and Mr. Culp seconded the motion to approve Resolution 103-2018 to commit the township to the Montgomery County 2019 asphalt resurfacing, curb ramp replacement, and pavement marking programs in the estimated construction cost of \$621,470 due to the county by November 30, 2018.

| | Yes | No | Abstain |
|-----------|-----|----|---------|
| Mr. Barry | X | | |
| Mr. Culp | X | | |

Resolution 104-2018

Mr. Barry motioned, and Mr. Culp seconded the motion to approve Resolution 104-2018 to authorize the Acting Township Administrator to execute a letter of intent contemplating the conveyance of real estate to the Miami Township Community Improvement Corporation for its subsequent sale to Renegade Warehouse, LLC.

| | Yes | No | Abstain |
|-----------|-----|----|---------|
| Mr. Barry | X | | |
| Mr. Culp | X | | |

Resolution 105-2018

Mr. Barry motioned, and Mr. Culp seconded the motion to approve Resolution 105-2018 to authorize the transfer of funds from the Road & Bridge Budget Stabilization Fund (#94) to the Road & Bridge Fund (#04) in the amount of \$621,470 to allow for participation in the Montgomery County Partnership Pool Program for the maintenance of township roads in the 2019 program.

| | Yes | No | Abstain |
|-----------|-----|----|---------|
| Mr. Barry | X | | |
| Mr. Culp | X | | |

PUBLIC HEARINGS

No Public Hearings were conducted.

COMMENTS FROM THE BOARD

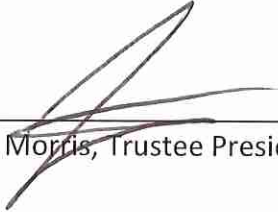
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Don Culp thanked the township for putting on the Veteran's breakfast event.

Doug Barry agreed with Mr. Culp and thanked the police department for finding a cost-effective way to help make the police department more efficient.


Mr. Barry adjourned the meeting at 6:37 pm.



John Morris, Trustee President



Douglas Barry, Trustee Vice President



Don Culp, Trustee



Aaron Newell, Fiscal Officer

AFN: pdb