

**MIAMI TOWNSHIP – CIC
COMMUNITY IMPROVEMENT CORPORATION
BOARD OF DIRECTORS MEETING MINUTES
APRIL 9, 2018**

Vice-President Ron Hess called the Miami Township Community Improvement Corporation (CIC) meeting to order at 3:14 p.m. The following board members were in attendance:

- John Morris
- Ron Hess
- Clay McCord
- Erik Collins
- Chris Snyder

Election of Officers

Ron Hess motioned to appoint John Morris as president, Chris Snyder as vice-president, Clay McCord as treasurer and Susan Davis as secretary. Mr. Hess indicated there should be separation between the role of the township administrator and vice-president of the CIC regarding the requirement of both signatures on documents; and therefore, Mr. Hess is recommending Chris Snyder as vice-president. Erik Collins seconded the motion. Mr. Morris aye, Mr. Hess aye, Mr. McCord aye, Mr. Collins aye, and Mr. Snyder aye.

Corrections and approval of minutes

Ron Hess motioned to approve the minutes as presented from the December 27, 2017 meeting. Erik Collins seconded the motion. Mr. Morris abstained, Mr. Snyder aye, Mr. McCord aye, Mr. Collins aye and Mr. Hess aye.

Old business

None

New business

Mr. Hess brought up the Code of Regulations, Article IV, Section 3, Eligibility Requirements for Membership with the Board of Directors. The Code of Regulations states the number of Directors constituting the Board of Directors shall be five (5): (1) one Director shall be a trustee of the Township, appointed by a majority vote of the Board of Trustees of the Township; (2) one Director shall be the Administrator of the Township; (3) one Director shall be the Finance Director of the Township; (4) one Director shall be nominated by the Economic Development Director of Montgomery County and approved by a majority vote of the Township Trustees; and (5) one Director shall be nominated by the Township Administrator and approved by a majority vote of the Township Trustees. Mr. Hess suggested adding two township business leaders to the Board of Directors that would facilitate insight and buy-in from the community. The board discussed some distinct characteristics for the positions and agreed the positions should be defined and skill sets outlined to accommodate the necessary needs of the CIC.

Mr. Hess will work with Ms. Davis on an addendum to the Code of Regulations and get it out to the board for review. In the meantime, the board should review the Code of Regulations for any other revisions. Revisions to the Code of Regulations will be on the agenda for the next meeting.

Executive session

None

Adjourn

Mr. Snyder adjourned the meeting at 3:28 p.m.