

**MIAMI TOWNSHIP – DAYTON JEDD  
BOARD OF DIRECTORS MEETING MINUTES  
FEBRUARY 15, 2018**

Chair Tawana Jones called the Miami Township – Dayton JEDD meeting to order at 3:43 p.m. The following members of the board were present:

- Tawana Jones
- Ford Weber
- Chris Snyder
- Clay McCord
- Terry Slaybaugh

Suzanne Beck, City of Dayton; Nick Blizzard, Cox Media Group; and Susan Davis, Miami Township; were in attendance.

**Election of Officers**

The Chair, Tawana Jones, is appointed by statute in accordance to the JEDD contract. Chris Snyder motioned to nominate Clay McCord as treasurer. Terry Slaybaugh seconded the motion. Terry Slaybaugh motioned to nominate Ford Weber as vice-chair and Susan Davis as secretary. Chris Snyder seconded the motion. Ford Weber motioned to accept the following slate of officers: Tawana Jones as chair, Ford Weber as vice-chair, Clay McCord as treasurer and Susan Davis as secretary. Terry Slaybaugh seconded the motion. Ms. Jones aye, Mr. Weber aye, Mr. McCord aye, Mr. Slaybaugh aye, and Mr. Snyder aye.

**Approval of Minutes**

Chris Snyder motioned to accept the minutes as presented from the December 5, 2017 annual meeting. Clay McCord seconded the motion. Ms. Jones aye, Mr. Weber aye, Mr. McCord aye, Mr. Slaybaugh aye, and Mr. Snyder aye.

**Treasurer's Report**

Chris Snyder prepared a treasurer's report and a year-end financial statement showing the final numbers for 2017. The \$448,762.82 in receipts was above the projected budgeted amount of \$305,400 and the \$275,437.95 in expenses was below the projected amount of \$295,326, which shows the JEDD is bringing in more than what it is spending. The ending balance for 2017 was \$740,178.76. Mr. Snyder reported disbursement checks for \$138,401.54 will be distributed today to both jurisdictions. As of today, the 2017 fourth quarter income tax receipt has not been received from the city and Mr. Weber advised if we don't receive it by next month to let him know. The treasurer's report ending January 31, 2018 shows activity of \$188.33 in interest income with no expenditures and the fund balance after reserves and long-term maintenance is \$727,206.10. Mr. Snyder advised the format on the treasurer's report will need to be updated after the amended and restated JEDD contract is adopted, as the contract states the minimum annual distribution is \$200,000 for a calendar year; however, the board can approve an additional disbursement provided the district has adequate cash on hand not otherwise committed to the budget. Mr. Snyder is working on getting the

financial statement to the state by next month and the invoices and bank statements are ready for audit. There is \$3,500 in the budget for the cost of the state audit; in the past, the board agreed to the expedited audit, which is approximately half the cost of a full audit. Ford Weber motioned to accept the treasurer's report. Terry Slaybaugh seconded the motion. Ms. Jones aye, Mr. Weber aye, Mr. McCord aye, Mr. Slaybaugh aye, and Mr. Snyder aye.

### **Discuss an Update to the 2006 Dayton JEDD Master Plan**

Mr. Snyder asked the board if there is a desire to update the Miami Township-Dayton JEDD Master Plan document. Mr. Slaybaugh stated the board should at least validate the plan since it hasn't been looked at in over a decade, and perhaps incorporate sections of the draft airport layout plan. The key projects, mentioned on page four of the master plan, have been completed, and therefore the board agreed the plan needs a complete rewrite on what has happened since 2006. Originally, the master plan was put together in-house by a committee composed of JEDD board members, Miami Township and the City of Dayton staff. Ms. Jones said the board will work together with internal staff to rewrite the master plan document; a special meeting was scheduled on Monday, March 26 at 3:00 p.m. at Miami Township Government Center.

### **Issues from Around the Table**

Mr. Slaybaugh reported the Connor Group's hangar is right on schedule. The airport T hangar is finished with nine spaces leased and the remaining needed to have certain fire protection work done and will be ready for lease by early March. The airport is still working with the FAA for final approval of the lay-out plan. Mr. Slaybaugh said progress was made today, as the FAA agreed to accept the data to support the lay-out plan and is hoping the final plan will be approved this spring with implementation commencing soon thereafter. The project this year, using state aviation monies, is to remove the power lines in the runway protection zone, which will be a great improvement.

Mr. Snyder gave an update of the 63 acres of vacant land and a storage facility the township owns just north of the airport. The township is in the process of rezoning the 63 acres from one plan development district making up the housing subdivision east of Miami Village to a new planned mixed-use development district, thus establishing a new set of modern standards to cover future development. The rezoning plan was approved by the Zoning Commission Board and will be presented to the Miami Township Board of Trustees at its next meeting. Mr. Snyder reported the township is selling off the storage facility to the Humane Society; they are looking to use the building in a variety of different ways, but more for educational purposes. This will create a few jobs and bring additional traffic to the area.

Ms. Beck indicated the amended and restated Miami Township-Dayton JEDD contract will be adopted by city commission by the end of February or beginning of March, but she will see that it gets signed as expeditiously as possible.

Ms. Jones asked board members to review the master plan, get familiar with it and be ready to discuss revisions at the next meeting.

### **Public Comments**

None

**Next Meeting Date**

The special meeting is Monday, March 26, 2018 at 3:00 p.m. at Miami Township Government Center.

**Next Agenda Items**

- Overview of Master Plan

**Adjourn**

Mr. Slaybaugh motioned to adjourn the meeting at 4:13 p.m.