

**MIAMI TOWNSHIP – CIC  
COMMUNITY IMPROVEMENT CORPORATION  
BOARD OF DIRECTORS MEETING MINUTES  
JANUARY 19, 2017**

President Andrew Papanek called the Miami Township Community Improvement Corporation (CIC) meeting to order at 12:21 p.m. The following board members were in attendance:

- Andrew Papanek
- Clay McCord
- Erik Collins
- Chris Snyder

The board excused Greg Rogers from the meeting.

**Election of Officers**

Clay McCord motioned to renew the slate of officers as last year:

President - Andrew Papanek  
Vice President – Greg Rogers  
Treasurer – Clay McCord  
Secretary – Susan Davis

Erik Collins seconded the motion. Mr. Papanek aye, Mr. McCord aye, Mr. Collins aye, and Mr. Snyder aye.

**Corrections and approval of minutes**

Erik Collins motioned to approve the minutes as presented from the August 31, 2016 meeting. Chris Snyder seconded the motion. Mr. Papanek aye, Mr. McCord aye, Mr. Collins aye, and Mr. Snyder aye.

**Reports of officers and committees**

None

**Old Business**

None

**Discuss Update of the 1023 Application**

Chris Snyder advised we have been working with legal counsel regarding an application for the CIC to gain non-profit status. Lark Mallory is no longer with Frost Brown Todd LLC and Gene Hollins is attempting to complete the attachment to Form 1023 and have it filed with the IRS after the board confirms the information in the attachment. The board reviewed the attachment and noted the following corrections to be made:

- Greg Rogers bio should state he is currently serving as the Township Administrator and not the Assistant Township Administrator
- Susan Davis is serving as secretary to the CIC and should be listed as an officer on page 3.

Mr. McCord said he has some questions regarding the 1023 Form and will go over them with April Fulton of Frost Brown Todd LLC.

The board discussed putting together a list of questions for Frost Brown Todd LLC regarding the process for the CIC when purchasing, selling, or leasing property and how does the CIC gain control of township properties. The board also discussed the public perception of transferring properties into the CIC and turning around and selling or leasing the properties without a lapse of time. Mr. Collins suggested contacting other communities to see how they operate through their CIC. Mr. Snyder will look into a policy to be adopted by the Township and the CIC and a code of conduct policy for board members. Mr. Snyder will put together questions for legal counsel and will circulate it to the board for their input.

**Next Meeting**

The next regular CIC meeting will be noon on Wednesday, March 15, 2017 at Miami Township.

**Adjourn**

Mr. McCord motioned to adjourn the meeting at 12:38 p.m.