

## Miami Township Board of Trustees Regular Meeting Minutes

October 11, 2016

Trustee President Douglas Barry called the Miami Township Board of Trustees Regular meeting to order on Tuesday, October 11, 2016 at 6:00 pm and led in the reciting of the Pledge of Allegiance. Attendance was as follows:

<u>Elected Officials:</u>		Present	Absent
Douglas Barry	Trustee President	X	
Robert Matthews Jr.	Trustee Vice President	X	
Andrew Papanek	Trustee	X	
Aaron Newell	Fiscal Officer	X	
<u>Township Staff:</u>			
Greg Rogers	Township Administrator	X	
Ron Hess	Police Chief	X	
Dan Mayberry	Public Works Director		X
Clay McCord	Finance Director	X	
Mukesh Singh	Compliance Director		X
Chris Snyder	Community Development Director		X
Kyle Hinkelman	Community Development, Deputy Director	X	

### RECOGNITION OF “OPERATION INHERENT RESOLVE AND FREEDOM’S SENTINAL” CASUALTIES

Mr. Matthews read the latest casualties of “Operation Inherent Resolve and Freedom’s Sentinel.

- ⚔ **Gunner’s Mate Seaman Connor A. McQuagge** - Utah, assigned to USS Harpers Ferry, deployed in the U.S. 5<sup>th</sup> Fleet area of operations.
- ⚔ **1<sup>st</sup> Lieutenant Anais A. Tobar** – Florida, 4<sup>th</sup> Aircraft Maintenance Squadron, Seymour Johnson Air Force Base, NC
- ⚔ **Lt. Colonel Flando E. Jackson** – Michigan, 194<sup>th</sup> Wing, Camp Murray, Washington National Guard, Washington
- ⚔ **Staff Sgt. Christopher A. Wilbur** – Illinois, 1<sup>st</sup> Battalion, 12<sup>th</sup> Infantry Regiment, 2<sup>nd</sup> Brigade Combat Team, 44<sup>h</sup> Infantry Division, Fort Carson, Colorado
- ⚔ **Staff Sgt. Matthew V. Thompson** – California, 3<sup>rd</sup> Battalion, 1<sup>st</sup> Special Forces Group (Airborne) Joint Base Lewis-McChord, Washington
- ⚔ **1<sup>st</sup> Lieutenant Jeffrey D. Cooper** – Washington, Headquarters Company, 2<sup>nd</sup> Battalion, 502<sup>nd</sup> Infantry Regiment, 2<sup>nd</sup> Brigade Combat Team, Fort Campbell, Kentucky
- ⚔ **Aviation Boatswain’s Mate (Fuels) Airman Devon M. Faulkner** – North Carolina, USS Wasp, deployed in the central Mediterranean Sea

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RECOGNITION OF FIRST RESPONDERS CASUALTIES

Chief Hess read the latest casualties of the First Responders who gave the ultimate sacrifice for the community they serve.

First Responder	Location	First Responder	Location
Deputy Chief Michael Fahy	New York Fire Dept, NY	Deputy Sheriff John T. Isenhour	Forsyth County Sheriff's Office, NC
Jailer Robert E. Ransom	Gregg County Sheriff's Office, TX	Agent Victor Rosado-Rosa	Puerto Rico Police Dept, PR
Sergeant Steve Owen	Los Angeles County Sheriff's Office, CA	Police Officer Blake C. Snyder	St. Louis County Police Dept, MO
Police Officer Jose Gilbert Vega	Palm Springs Police Dept, CA	Police Officer Lesley Zerebny	Palm Springs Police Dept, CA

Mr. Barry asked for a moment of silence for all who have fallen.

CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Meeting Minutes
  - September 27, 2016
- B. Payroll and Bills
  - Payroll dated October 14, 2016 total \$189,458.26.
  - Regular check run checks 67611 - 67662, totaling \$106897.05.
  - Write on check run checks 67663 - 67671, totaling \$251,003.35.

Mr. Barry motioned and Mr. Papanek seconded the motion to approve the Consent Agenda items.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthew	X		
Mr. Papanek	X		

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**NEW BUSINESS**

**Department Reports**

**Police:**

Chief Hess discussed the following items:

1. Authorizing an agreement between the City of Dayton and the Miami Township Board of Trustees allowing the Miami Township Police Department to participate in the OVI Countywide Task Force for 2016/2017 (Resolution 088-2016)

Chief Hess stated that this is the ninth year the Miami Township is participating in the OVI Countywide Task Force. The City of Dayton reimburses the township for any overtime used as a result of participating in the program.

2. Declaring a vehicle as surplus property and authorize the sale of said property (Resolution 089-2016)

Chief Hess stated that the resolution declares a 2002 Ford Crown Victoria as surplus property and removes it from the township inventory because the vehicle is beyond its useful life and has much underlying rust. Chief Hess also stated that this vehicle will be replaced in early 2017 through the capital improvement plan.

**Public Works:**

Mr. Rogers spoke on behalf of Dan Mayberry, Public Works Director, for the hiring of temporary staff for the 2016 Leaf Collection Program (Resolution 090-2016). Mr. Rogers stated that while hiring and firing of staff has been delegated to the Township Administrator, contracting with a temp service still required Board approval. This resolution authorizes the Township Administrator to contract with a temp service for the 2016 Leaf Collection. Mr. Rogers noted that this agreement would run until early December at a rate of \$14.50 per labor hour.

**Community Development:**

Mr. Rogers also spoke on behalf of Chris Snyder, Community Development Director, for authorizing the Township Administrator to contract with LJB Inc., for survey and engineering services necessary for the property owned by the township on Wood Road (Resolution 091-2016). Mr. Rogers indicated that LJB would prepare a topographic survey, wetland determination and delineation, and a Phase 1 ESA services for the 41.25 acre site south of Austin Boulevard between Wood Road and I-75 at a cost not to exceed \$8,000.

**Administration:**

Greg Rogers recommended rescheduling the second regular Board of Trustees meeting, currently scheduled for December 27<sup>th</sup>, to December 20, 2016 at 11:00 am. Mr. Rogers indicated that the second regular meeting in December is typically a year-end clean up meeting. Mr. Rogers also

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reminded everyone that the normally scheduled November 8<sup>th</sup> meeting has been changed to November 10<sup>th</sup> at 10:00 am at the Public Works facility.

**Community Development/IT:**

Kyle Hinkelman indicated he had nothing formal for the board. He did note that the Community Development Department and the Zoning Commission Board have begun working on amending codes in several areas. He stated that those amendments would be forthcoming.

**Finance:**

Clay McCord stated that he had nothing formal for the board.

**PUBLIC COMMENTS:** No one came forward.

**VOTING ON RESOLUTIONS**

**Resolution 088-2016**

Mr. Papanek motioned and Mr. Matthews seconded the motion to approve Resolution 088-2016 to authorize an agreement between the City of Dayton and the Miami Township Board of Trustees allowing the Miami Township Police Department to participate in the OVI Countywide Task Force effective for October 12, 2016 for 2016/2017.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

**Resolution 089-2016**

Mr. Matthews motioned and Mr. Papanek seconded the motion to approve Resolution 089-2016 to declare a 2002 Ford Crown Victoria, VIN 6565, as surplus property and authorize the sale of said property.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

**Resolution 090-2016**

Mr. Barry motioned and Mr. Matthews seconded the motion to approve Resolution 090-2016 to hire temporary staff from Express Employment Professionals for the 2016 Leaf Collection Program at a cost of \$14.50 per hour.

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	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

**Resolution 091-2016**

Mr. Papanek motioned and Mr. Matthews seconded the motion to approve Resolution 091-2016 to authorize the Township Administrator to contract with LJB Inc. to provide survey and engineering services for an amount not to exceed \$8,000 for lands owned by Miami Township at Wood Road and Austin Boulevard.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

**PUBLIC HEARINGS** - None

**COMMENTS FROM THE BOARD**

**Douglas Barry** reminded everyone that the Veteran’s Day Breakfast will be November 10<sup>th</sup> at 8:00 am at the Fire Station 51 on Wood Road, followed by a Board of Trustee meeting at 10:00 am next door at the Public Works facility.

Mr. Barry adjourned the meeting at 6:15 pm.

  
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Douglas Barry, Trustee President

  
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Robert Matthews Jr., Trustee Vice President

  
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Andrew Papanek, Trustee

  
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Aaron Newell, Fiscal Officer

AFN: pdb