

Miami Township Board of Trustees Regular Meeting Minutes

June 28, 2016

Trustee President Douglas Barry called the Miami Township Board of Trustees Regular meeting to order on Tuesday, June 28, 2016 at 6:01 pm and led in the reciting of the Pledge of Allegiance. The following were present:

Elected Officials:		Present	Absent
Douglas Barry	Trustee President	X	
Robert Matthews Jr.	Trustee Vice President	X	
Andrew Papanek	Trustee	X	
Aaron Newell	Fiscal Officer	X	
Township Staff:			
Greg Rogers	Township Administrator	X	
Ron Hess	Police Chief	X	
Dan Mayberry	Public Works Director	X	
Clay McCord	Finance Director	X	
Mukesh Singh	Compliance Director		X
Chris Snyder	Community Development Director	X	
Kyle Hinkelman	Community Development, Deputy Director	X	

Reading of "Operation Inherent Resolve and Freedom's Sentinel"

Mr. Rogers read the latest casualties of "Operation Inherent Resolve and Freedom's Sentinel."

CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Meeting Minutes
 - June 14, 2016
- B. Payroll and Bills
 - Payroll dated June 24, 2016 total \$198,771.91.
 - Regular check run checks 67158 - 67186, totaling \$657,620.29.
 - Write on check run checks 67187 - 67212, totaling \$17,849.93.

Mr. Barry motioned and Mr. Matthews seconded the motion to approve the Consent Agenda items.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthew	X		
Mr. Papanek	X		

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NEW BUSINESS

Department Reports

Administration: Greg Rogers stated that Miami Township has not been maintaining or mowing Layer Park due to the lead contamination. Public Works department has contracted with a business that will maintain and mow the non-contaminated, safe areas of the park. This work is expected to start early next week.

Police: Chief Hess had nothing formal for the board.

Public Works: Dan Mayberry discussed the following items:

1. Committing to Montgomery County Engineer's asphalt and road striping program (Resolution 046-2016)
Mr. Mayberry stated that the township will again be participating in the Montgomery County asphalt program. This year the township will be receiving \$4,375 to help with the asphalt and road restriping on Miami Township roads. Mr. Mayberry indicated that the amount is less than half of what was received in 2015 and less than a quarter of the amount received in earlier years. Mr. Mayberry went on to state that the Township does not expected to receive this assistance next year.
2. Information from ODOT on a major road closure
Mr. Mayberry was informed by ODOT that starting around July 11, 2016, State Route 741 will be closed completely between Cindy Drive and Carnation Road. The road is expected to be tentatively re-opened on August 3, 2016. An official detour is posted. Mr. Mayberry indicated that the detour was lengthy and is expected to cause increased traffic on those affected streets.

Community Development: Chris Snyder discussed the following items:

1. Authorizing the Township Administrator to execute an ED/GE Program agreement with Montgomery County (Resolution 047-2016)
Mr. Snyder stated that Miami Township was awarded and ED/GE contract for \$200,000 and to execute that award, the township must sign an agreement with Montgomery County. This agreement will outline how the county will award the money ultimately to the company through the township for that award.
2. Authorizing the Township Administrator to execute a development agreement with Sensor Technology Systems (STS) for utilization of ED/GE funding (Resolution 048-2016)
This contract agreement is for the utilization of the above mentioned ED/GE grant award. The contract indicates how the funding will be distributed to STS as well as how and what STS must do to receive the funds.

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These two resolutions are tied together, but they are separate contracts between Montgomery County and Miami Township, and between Miami Township and Sensor Technology.

3. Authorizing a pay increase for the Deputy Director of Community Development (Resolution 049-2016)
Mr. Snyder has conducted an evaluation of the Deputy Director for his 2 year anniversary of this position and recommends an increase to \$77,916.80 annually.
4. Mr. Snyder also noted that the walls of the new FedEx Building were starting to be erected and that construction was progressing.

Community Development/IT: Kyle Hinkelman discussed the following item:

1. Construction was underway within the Township Government Center and that staff was working to get some historical pictures of the township to display within the building as a reminder of how the township has changed over the years.

Finance: Clay McCord discussed the following items:

1. Authorizing funding for the employer contribution to the employee Health Savings Accounts (Resolution 050-2016)
Mr. McCord indicated that this contribution helps fund the employees HSA accounts. This resolutions is considered and passed every year after the rates for the new insurance year have been determined.
2. Entering into Memorandums of Understanding with the unions for HSA employee contributions (Resolution 051-2016)
This resolution facilitates the funding of the Health Savings Accounts owned by the unionized employees at the same level as the non-union employees. The memorandums of understandings are signed annually by the Trustees and the union representatives.
3. Requesting the Montgomery County Auditor to certify current Tax Valuation in anticipation of a 3.65 Mill Renewal Levy for the Fire Department (Resolution 052-2016)
This item requests the County Auditor to certify the current tax valuation in anticipation of a 3.65 Mill renewal levy for the November 2016 ballot.
4. Requesting the Montgomery County Auditor to certify current Tax Valuation in anticipation so a 3.65 Mill Replacement Levy for the Fire Department (Resolution 053-2016)
This item requests the County Auditor to certify the current tax valuation in anticipation of a 3.65 Mill replacement levy for the November 2016 ballot.

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5. Appropriation Amendment for 2015 (Resolution 054-2016)

Mr. McCord stated that this is a housekeeping resolution to amend the original appropriation amounts.

Compliance: Mukesh Singh was not in attendance today.

VOTING ON RESOLUTIONS

Resolution 046-2016

Mr. Papanek motioned and Mr. Matthews seconded the motion to approve Resolution 046-2016 to commit the Township to the Montgomery County Engineer's asphalt and road striping program and to receive \$4,375 of aid to help offset the total estimated cost of \$167,000 of asphalt overlay and roadway striping.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

Resolution 047-2016

Mr. Barry motioned and Mr. Papanek seconded the motion to approve Resolution 047-2016 to authorize the Township Administrator to execute an ED/GE program project agreement with Montgomery County for utilization of ED/GE funding for the Sensor Technology Systems, Inc. project.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

Resolution 048-2016

Mr. Matthews motioned and Mr. Papanek seconded the motion to authorize the Township Administrator to execute a development agreement with Sensor Technology Systems, Inc. to affirm the obligation of Sensor Technology Systems Inc. to create and maintain, per the terms of the ED/GE contract, the required number of full-time jobs and such other commitments as required by the ED/GE contract and Miami Township.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

Resolution 049-2016

Mr. Papanek motioned and Mr. Barry seconded the motion to approve Resolution 049-2016 to approve a pay increase for Kyle Hinkelman, the Deputy Director of Community Development to an annual salary of \$77,916.80 effective June 10, 2016.

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	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

Resolution 050-2016

Mr. Barry motioned and Mr. Papanek seconded the motion to approve Resolution 050-2016 to authorize the funding of Employee Health Savings Accounts (HSA) contributions at a rate of \$2,000 for Employee-Only plans and \$4,000 for Employee-Plus plans.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

Resolution 051-2016

Mr. Matthews motioned and Mr. Barry seconded the motion to enter into Memorandums of Understanding with the FOP and OPBA Unions for HSA employer contributions.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

Resolution 052-2016

Mr. Papanek motioned and Mr. Barry seconded the motion to approve Resolution 052-2016 to request the Montgomery County Auditor to certify the total current tax valuation in anticipation of a 3.65 Mill renewal levy for the Fire Department.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

Resolution 053-2016

Mr. Barry motioned and Mr. Papanek seconded the motion to approve Resolution 053-2016 to request the Montgomery County Auditor to certify the total current tax valuation in anticipation of a 3.65 Mill replacement levy for the Fire Department.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

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Resolution 054-2016

Mr. Matthews motioned and Mr. Barry seconded the motion to approve Resolution 054-2016 to amend the appropriations for calendar year 2016.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

PUBLIC HEARINGS

None this meeting.

COMMENTS FROM THE BOARD

Aaron Newell thanked the staff of the Finance department for their hard work on the insurance renewal and HSA contributions throughout the last couple of weeks.

Andrew Papanek thanked Community Development for their work on the Sensor Technology Inc. contract and noted that the grand opening of Bar Louie was a success.

Robert Matthews noted that he recently observed some Township employees in action responding to a report of a downed tree. Officers kept the residents away from the area while the Public Works personnel worked to clear the tree.

Douglas Barry wished everyone a happy and safe Fourth of July.

Mr. Barry adjourned the meeting at 6:29 pm.



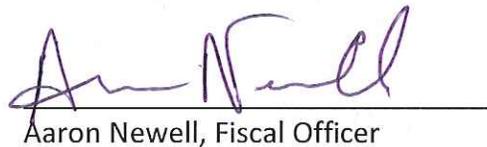
Douglas Barry, Trustee President



Robert Matthews Jr., Trustee Vice President



Andrew Papanek, Trustee



Aaron Newell, Fiscal Officer

AFN: pdb