

## Miami Township Board of Trustees Regular Meeting Minutes

May 24, 2016

Trustee President Douglas Barry called the Miami Township Board of Trustees Regular meeting to order on Tuesday, May 24, 2016 at 7:00 pm and led in the reciting of the Pledge of Allegiance. The following were present:

<b>Elected Officials:</b>		Present	Absent
Douglas Barry	Trustee President	X	
Robert Matthews Jr.	Trustee Vice President	X	
Andrew Papanek	Trustee	X	
Aaron Newell	Fiscal Officer	X	
<b>Township Staff:</b>			
Greg Rogers	Township Administrator	X	
Ron Hess	Police Chief	X	
Dan Mayberry	Public Works Director	X	
Clay McCord	Finance Director	X	
Mukesh Singh	Compliance Director	X	
Chris Snyder	Community Development Director	X	
Kyle Hinkelman	Community Development, Deputy Director	X	

### CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Meeting Minutes
  - May 10, 2016
- B. Payroll and Bills
  - Payroll dated 05/27/2016 total \$184,068.49.
  - Regular check run checks 66985 - 67051, totaling \$62,094.54.
  - Write on check run checks 67052 - 67080, totaling \$157,321.53.

Mr. Barry motioned and Mr. Papanek seconded the motion to approve the Consent Agenda items.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthew	X		
Mr. Papanek	X		

**NEW BUSINESS**

**Department Reports**

**Administration:** Greg Rogers discussed the following items:

1. Mr. Rogers and Mr. Papanek recently went to Washington D.C. and had the opportunity to meet with Congressman Mike Turner. A discussion was held regarding the substance abuse issues that inmates currently face within public institutions. Congressman Turner would like to propose a bill to amend Title XIX of the Security Act to allow payments to states for this issue. The heroine epidemic is quite serious and needs to be addressed. This is a current public health concern and this bill would help facilitate the assistance needed.

The board members indicated their support for this program and agreed that a Resolution should be passed. The Resolution will be presented at the next board meeting on June 14<sup>th</sup>.

2. Miami Township was recently honored by the Bureau of Worker's Compensation with an Achievement Award. This award was presented to the Township as a result of our efforts to prevent workplace accidents and injuries. Staff also met with our managed care organization this week to review our claims experience. The Compliance Department provided information on BWC premiums since the Fire Department became a separate District. The first year without the Fire District, 2013, our premium was \$130,889. For 2016, our premium is projected to be \$65,440. The majority of savings is due to effective claims management, participation in multiple BWC programs, and regular attendance at monthly Safety Council meetings. These efforts are monitored by Compliance Coordinator Julie Hunn and align with the Strategic Plan to identify alternative ways to save the Township money.
3. Several elected officials have requested that the board meeting time be changed to 6:00p.m. Currently all meetings begin at 7:00 p.m. The reason behind the time change request is simply convenience, especially for the staff members. All board members stated their agreement to change the meeting time to 6:00 p.m. beginning Tuesday, June 28<sup>th</sup>. The time change will be announced at the next meeting on June 14<sup>th</sup> and then implemented on June 28<sup>th</sup>. A press release will be prepared and issued and all social media will be updated accordingly.

**Police:** Chief Hess discussed the following items:

1. Resolution 036-2016 declaring equipment as surplus property and authorizing the sale of said property.  
The Police Department purchased in March of 2001 a Ford Taurus as an unmarked car. The vehicle which has in excess of 90,000 miles; is frequently in need of repairs; and has large amounts of underlying rust. The cost of the repairs exceeds the value

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of the vehicle, therefore, this vehicle will be replaced with a 2016 Ford Fusion that is being purchased with court forfeiture funds.

Additionally, the Department of Public Works is wishing to declare a 2008 Toro zero-turn mower as surplus. The engine on the mower is no longer working and the cost of repairs exceeds the value of the mower.

We are requesting that the Board declare these items as surplus and to be sold on GovDeals.

2. Present a proclamation to retiring Sergeant Rex Thompson.  
Sergeant Thompson is retiring after over 30 years with the Miami Township Police Department and several years at other agencies. Sergeant Thompson's career began in Perry Township from 1980 to 1982, then Jackson Township from 1983 to 1985 in Jackson Township. In 1985 Sergeant Thompson became an Auxiliary Officer in Miami Township and then a Temporary Part-Time Officer. In 1988 he became a full-time Officer and then Sergeant in 1993.

Chief Hess stated that four words continue to pop-up throughout Sergeant Thompson's personnel file: Enthusiasm, Courtesy, Dedication and Compassion. The Chief read an excerpt of a letter echoing those sentiments from a family that had lost a son Chief Hess also noted that Sergeant Thompson never used a single day of sick leave.

Mr. Papanek presented a Proclamation to Sergeant Thompson, and Chief Hess present items of memorabilia reflecting Sergeant Thompson's years of service. Sergeant Thompson thanked his family, friends, and business associates for continually supporting him.

**Public Works:** Dan Mayberry had nothing formal for the board.

**Community Development:** Mr. Snyder had nothing formal for the board, but mentioned that the Township received formal notification last week that the EDGE Grant request for the McGraw project was awarded, which is \$200,000 in funding. If the project moves forward to completion, it will bring in a little over 100 new jobs to Miami Township, which translates to a \$1.4 million investment in the Newmark Office Center. Community Development staff is currently working with the project sponsor, Oberer Development, to ensure everything is in place and thanks the board for their continued support.

**Community Development/IT:** Kyle Hinkelman had nothing formal for the board.

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**Finance:** Mr. McCord had nothing formal for the board, but wanted to mention that as part of on-going efforts to find alternative revenue resources for operations, the Finance Department this summer will be hosting a student through the Montgomery County Summer Youth Works Program. The student will be working approximately 20 hours per week in our office. Wages are paid through state and county funds, so there is no cost to the Township, but the program enables the student the gain job experience in a realistic setting and allows the staff to help develop and mentor local youth.

**Compliance:** Mukesh Singh had nothing formal for the board.

### PUBLIC COMMENTS

No one came forward.

### VOTING ON RESOLUTIONS

#### Resolution 036-2016

Mr. Barry motioned and Mr. Papanek seconded the motion to approve Resolution 036-2016 to declare a 2001 Ford Taurus, VIN 9113, and a 2008 Toro Zero Turn Mower, Model #74416 Serial 0228, as surplus property to be disposed of, sold, or traded-in and removed from the department's inventory.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

### PUBLIC HEARINGS

Mr. Barry stated that the order in which the hearing will proceed would be as follows:

- Staff will give a report
- All proponents and opponents will speak
  - Please give your name and address for the record
  - A time limit of 5 minutes will be placed on each of the speakers
  
- The Board will close the public hearing prior to taking final action

#### Proposed Motor Vehicle License Tax

Second meeting for the consideration of adopting a proposed Motor Vehicle License Tax O.R.C. 4504.18.

Mr. Barry motioned and Mr. Matthews seconded the motion to open public hearing for the proposed Motor Vehicle License Tax.

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	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

### Staff Report

Mr. Mayberry stated that the legal requirements for this hearing have been met and this first meeting must come within 10 days of the second meeting, planned for May 24, 2016. This proposed supplemental Motor Vehicle Tax will allow for some funding for repair of roadways.

Miami Township has currently two taxes, license tax and permissive tax. The license tax includes a \$20 fee for each vehicle registered. Of the money collected, \$1 goes into a fund that is split amongst the townships based on roadway mileage in the township. Mr. Mayberry indicated that Miami Township receives about \$30k-\$32k annually. In addition to the license tax, townships are permitted to have up to four supplemental \$5 Motor Vehicle levies. Miami Township has enacted 3 of the 4 allowable Motor Vehicle levies which total \$15 of the \$20 possible for collection. Of the \$15 currently collected, \$5 goes directly to the County, and the remaining \$10 is split – 70% to the county and 30% to the township.

The proposed supplemental Motor Vehicle Tax increase of \$5 will go completely to Miami Township. Currently the township has only 3 of the four levies enacted which generates approximately \$82k annual for the 3 enacted levies.

To begin collecting this supplemental Motor Vehicle Tax effective January 1, 2017, the proposal will need to be adopted prior to July 1, 2016.

### Proponents/Opponents

No one came forward.

Mr. Barry motioned and Mr. Papanek seconded the motion to close public hearing for the consideration of a proposed Motor Vehicle License Tax.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

Mr. Matthews motioned and Mr. Papanek seconded the motion to **approve** Resolution 037-2016 to approve a proposed Motor Vehicle License Tax effective January 1, 2017.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

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Zoning Case #141-84

To adopt a major modification for Hunters Chase Apartments under Zoning Case #141-84- Lands zoned PD-1, Planned Residential District.

Mr. Barry motioned and Mr. Matthews seconded the motion to open public hearing for Zoning Case #141-84.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

Mr. Hinkelman, Miami Township Deputy Director of Community Development, stated all legal requirements have been met. The applicant is requesting to make modifications to the colors, fountains, lighting, materials and signage at Hunter’s Chase. This property is located east of Springboro Pike, west of Hunt Drive, and south of Newmark Drive. The applicant presented a list of modifications and a timeline for completion. Additionally, there will be no trees removed without a landscaping plan, as no such plan was provided as part of their application. Site improvements show building colors of blue and yellow, adding a fountain to enhance visual interest. The applicant is not adding any additional lighting to the site, but are replacing the heads to have a more efficient light (LED). The main change the applicant is seeking is signage. Hunter’s Chase is a planned development and has been approved for two signs (one ground sign which is 75-100 feet off the road and a “Don’t Just Drive By, Stop In” sign that is allowed on their entrance walls. As part of this application, the applicant is seeking to replace the two signs currently approved with two signs located at the entrance along 741 in lieu of any other ground signage on site.

The zoning commission recommended the above changes with a vote of 3-0.

Sam Dowse, General Counsel for the Connor Group which owns Hunter’s Chase introduced Ben Little, Project Manager. The Connor Group is located at 10510 Springboro Pike, Miamisburg, OH. Mr. Little stated that they have not moved forward with the project but have done a “test” color on one of the buildings, which is standard procedure. Mr. Dowse stated that the property was in “a pretty dire state” when the Connor Group acquired it. He stated that some necessary caulking and sealing was performed, but no painting has been done for the residents’ safety. The project will consist of approximately \$1.3 million of improvements, both internally and externally.

Proponents/ Opponents:

No one came forward.

Mr. Barry motioned and Mr. Matthews seconded the motion to close public hearing for Zoning Case 141-84.

	Yes	No	Abstain
Mr. Barry	X		

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Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

Mr. Papanek motioned and Mr. Matthews seconded the motion to **approve** Resolution 039-2016 to approve a final development plan for Zoning Case 413-13 and **uphold** the Zoning Commission recommendation.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

**COMMENTS FROM THE BOARD:**

**Aaron Newell** congratulated the staff on the BWC award and the ED/GE Grant.

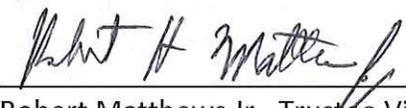
**Andrew Papanek** congratulated the staff on the BWC cost reduction and commended the Community Development for work completed on the ED/GE Grant for the McGraw Project.

**Robert Matthews** agreed with Mr. Papanek and thanked everyone for their efforts. Mr. Matthews asked all board members to consider drafting a Resolution for the county to stop the relocation of the court system to downtown Dayton. He requested that Greg Rogers gather additional information for discussion purposes before proceeding.

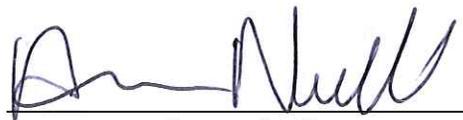
**Douglas Barry** commented on Sergeant Thompson’s passion for his job and his co-workers and stated that the township greatly appreciates his work ethic and that he will be extremely hard to replace.

Mr. Barry adjourned the meeting at 8:04 pm.

  
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Douglas Barry, Trustee President

  
\_\_\_\_\_  
Robert Matthews Jr., Trustee Vice President

*absent*  
\_\_\_\_\_  
Andrew Papanek, Trustee

  
\_\_\_\_\_  
Aaron Newell, Fiscal Officer

AFN: ldh

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Mr. Matthews	X		
Mr. Papanek	X		

Mr. Barry motioned and Mr. Papanek seconded the motion to **approve** Resolution 038-2016 to approve a major modification for Hunters Chase Apartments for Zoning Case 141-84 and **uphold** the Zoning Commission recommendation.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

**Zoning Case #413-13**

To adopt a final development plan for Dayton Christian Schools- Softball Field under Zoning Case #413-13, lands zoned PD-5 planned mixed use.

Mr. Barry motioned and Mr. Matthews seconded the motion to open public hearing for the proposed Zoning Case #413-13.

	Yes	No	Abstain
Mr. Barry	X		
Mr. Matthews	X		
Mr. Papanek	X		

Mr. Hinkelman, Miami Township Deputy Director of Community Development, stated all legal requirements have been met for this case. This property is located on the west side of Washington Church Road and the north side of Spring Valley Pike. The purpose of this request is to permit the construction of a softball field at Dayton Christian School. The applicant is requesting a standard softball field in a temporary location pending the development of a larger plan for the athletic facilities at the school. This application for a temporary softball field includes adding some dirt, bases, a pitcher’s mound, fencing, a back stop and coaching boxes. This field would not have an outside fence, but due to the distance, there is little to no concern about hitting the ball “out of the park” onto Washington Church. The field meets all the dimensions for a standard softball field.

The zoning commission recommended the above changes with a vote of 3-0.

**Proponents/ Opponents:**

No one came forward.

Mr. Barry motioned and Mr. Papanek seconded the motion to close public hearing for Zoning Case 413-13.

	Yes	No	Abstain